

EMPLOYMENT APPLICATION

Hosparus Inc.

3532 Ephraim McDowell Drive
Louisville, KY 40205-3224

Hosparus Inc., The Community Hospices of Louisville, Southern Indiana and Central Kentucky is an Equal Opportunity Employer. It is and shall continue to be the policy of Hosparus Inc. that all persons are entitled to equal employment opportunity regardless of race, religion, sex, sexual orientation, national origin, age (over 40) or disability. In compliance with the provisions set forth by all applicable state and federal civil rights laws, every effort will be made to employ the most qualified individuals. Additionally, it is and shall continue to be our policy to provide promotions and advancement opportunities in a non-discriminatory fashion.

Applicant Information (Please Print All Information)

Date: _____

Name: _____ Soc. Sec. #: _____ - _____ - _____

Address: _____

City/State: _____ County: _____ Zip Code: _____

Telephone: (____) _____ Message #: (____) _____

Do you have a valid driver's license? * _____ State/License #: _____

Have you ever applied to, or worked for Hosparus Inc. before? _____ If yes, when? _____

Do you have any friends or relatives working for Hosparus Inc.?

If yes, state name and relationship: _____

How did you hear about us/this opening? _____

State briefly why you would like to work for Hosparus Inc. _____

Have you ever been convicted of a felony (excluding any sealed or expunged convictions)? _____

(NOTE: No applicant will be denied employment solely on the grounds of a conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)

If yes, explain: _____

General Information About Employment Desired

Position you are applying for? _____

Full-time or part-time? _____ If part-time, hours per week desired: _____

Are you available for work on weekends? _____ Are you available to work holidays? _____

Days of week you are available to work: Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Hours you are available to work: _____ Are you available to be on-call? _____

Are you available to work nights? * _____ Are you available to work overtime? _____

If hired, on what date could you start work? _____ Are you able to travel on company business? * _____

% time willing to travel: _____ Hourly rate of pay or monthly salary desired: _____

*if required for the position you are seeking

Education and Training (include on-the-job training):

	<u>School/Location</u>	<u>Course of Study</u>	<u>Degree/Certification</u>	<u>Dates Attended</u>
High School				
Community College				
Trade School				
College/University				
Seminars/Other				

Special Skills

Do you speak, write or understand any foreign languages? _____

If yes, which language(s)? _____

Do you have any experience, training, qualifications or skills which you feel make you especially suited for work at Hosparus Inc.? _____ If so, explain in detail below:

Professional Society Memberships: _____

License (Please indicate type) _____ Expiration Date: _____

CNA Certification Expiration Date: _____

Computer skills	Dates Used	Level of proficiency
Hardware:		
_____	_____	_____
_____	_____	_____
_____	_____	_____
Software:		
_____	_____	_____
_____	_____	_____
_____	_____	_____

Use the space below to summarize other relevant experience, skills and background:

Please Read and Initial Each Paragraph Below (if there is any part of this page you do not understand, please ask the interviewer about it before signing).

_____ I hereby authorize Hosparus Inc. to thoroughly investigate my references, work records, education and other matters related to my suitability for employment and, further, authorize my current and former employers to disclose to the company any and all letters, reports and other information pertaining to my employment with them, without giving me prior notice of such disclosure. In addition, I hereby release Hosparus Inc., my current and former employers, and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

_____ I understand that if offered employment, the offer may be contingent on my passing an alcohol and drug screening test. By signing this application, I voluntarily agree to submit to an alcohol/drug screen and health screening. I understand that failure to pass the alcohol/drug screen and/or health screening will result in withdrawal of the employment offer.

_____ If hired, I also agree to submit to alcohol or drug testing as a condition of employment. I agree that Hosparus Inc. may conduct alcohol or drug screening at its sole discretion with or without notice. I also understand that refusal to submit to an alcohol/drug screen will be considered a voluntary resignation of employment.

_____ I understand that nothing contained in the application or conveyed to me during any interview which may be granted is intended to create an employment contract, implied or explicit, between Hosparus Inc and me. In addition, I understand and agree that if I am employed, my employment relationship with Hosparus Inc. is strictly voluntary and at our mutual will. I understand that, if employed, my employment is for no definite period and may be terminated at any time, with or without prior notice, with or without cause or reason, at the option of either myself or Hosparus Inc., and that no promises or representations contrary to the forgoing are binding on Hosparus Inc. unless made in writing and signed jointly by the President/CEO and myself.

_____ I understand and agree that any future changes in my title, duties, compensation, working conditions, and/or Hosparus Inc. benefits, policies and procedures will not alter our at-will and arbitration agreements.

_____ I understand that if offered employment, I will, as a condition of employment, be required to submit proof of my identity and legal right to work in the United States on my first day of employment.

_____ If the position applied for requires driving in the course of work, I understand that I will be required to possess a current and valid _____ (name of state) driver's license and understand that I will be required to provide proof of insurance. I also understand that any offer of employment is contingent on my ability to be covered by the liability insurance of Hosparus Inc., if required for my position.

_____ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement on this application or on any documents used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

My signature below certifies that I have read and understand this complete page, and agree to the terms and conditions outlined in this document.

Applicant's Signature

Date